

## **Health Care Quality & Cost Council – FY09 Budget Needs**

### Staffing Plan

Executive Director (Katharine London) – to direct the work of the Council

Deputy Director – to support the director, supervise analysts, and coordinate policy aspects of the health care quality and cost information website

Project Manager/Information Technology Director (Gilles Charest) – to supervise vendors and coordinate all information technology aspects of the health care quality and cost information website

Legal Counsel (.5 FTE) – to draft & review RFPs, contracts, public notices, policies, procedures, regulations, statutes, proposed legislative language, and other legal documents

Senior Analyst & 2 staff analysts - a staff person to support each major Council goal by summarizing existing research, conducting analysis, and drafting proposals. Analysts have a master's degree or higher in health economics, health care management, business administration, public health, or similar degree.

Financial/Budget Analyst – to track the Council's budget and spending, to track vendors' deliverables against contracted schedule, to ensure Council meets state required policies and procedures for example for procurement, expenditures, and hiring.

Executive Assistant – to coordinate administrative functions, schedule meetings, draft minutes, keep records, manage documents

Consultants: Quality/Clinical Consultant, Cost Consultant, Disparities Consultant – to provide expert advice to the Council on technical issues related to developing and coordinating implementation of its goals, recommendations and performance measurement benchmarks, and to advise on the best methods for displaying quality, cost and disparities data on its website

### Website Requirements

Health Claims Data Manager (Maine Health Information Center) – to collect claims and eligibility data, work with data submitters to standardize datasets, clean data, and deliver a clean claims and eligibility dataset

Analytic Consultant (vendor tbd) – to recommend for the Council's approval a plan for reporting health care quality and cost measures, as well as the methodology and algorithm for calculating these measures

Health Data Operations (MA Division of Health Care Finance and Policy) – to import and aggregate quality measures, to calculate quality and cost measures in accordance with specifications from the Analytic Consultant, and prepare quality and cost measures for display on the website

Web Application Development & Maintenance (Medullan) – to build, maintain and support the Web Application and to display the quality and cost measures prepared by the Operations vendor

Communications & Web Design (SolomonMcCown) – to publicize the availability of the website; to develop targeted materials to provide quality and cost information for individuals who may not access the internet site; and to conduct ongoing market research to determine whether the target audiences to select high quality, lower cost providers; and to recommend enhancements to the website to improve usability by target audiences

Other projects that may require additional support:

Development of the Massachusetts Global Health Cost Indicator

Comparing variations in rates paid by insured health plans, self-insured entities, Medicaid, Medicare, uninsured persons, and other payers to health care providers in the Commonwealth